



**NOVA DECEMBER DIP  
B/C Mini Meet  
December 5-7, 2014  
SANCTION NO. VS-15-34**

**Hosted by:**  
  
NOVA of Virginia Aquatics

<b>SANCTION:</b>	<ul style="list-style-type: none"><li>Held under the sanction of USA Swimming/Virginia Swimming, Inc., SANCTION NO: <b>VS-15-34</b></li><li>USA Swimming, Inc., Virginia Swimming, Inc., and NOVA Aquatics Center shall be held free and harmless from any and all liabilities or claims for damages arising by reason of injuries to anyone during the conduct of this event.</li></ul>
<b>LOCATION:</b>	NOVA Aquatics Center, 12207 Gayton Road, Richmond, VA 23238, Phone: (804) 754-3401
<b>FACILITY:</b>	<ul style="list-style-type: none"><li>10-lane, 25-yard pool, 4.5 feet deep in lane 1 sloping to 7 feet in lane 10 with Kiefer Wave eater lanes, Daktronics Automatic Timing System</li><li>10 lanes will be used for competition with 2 warm-up/warm-down lanes available at all times in the adjacent pool located at the NOVA facility.</li><li>The competition course has been certified in accordance with current <i>USA Swimming Rules and Regulations</i>, Article 104.2.2C(4). The copy of such certification is on file with USA Swimming.</li></ul>
<b>MEET DIRECTOR:</b>	Name: Lori Hopewell Email: <a href="mailto:dltahopewell@comcast.net">dltahopewell@comcast.net</a> Phone: (804) 869-6908
<b>ELIGIBILITY:</b>	<ul style="list-style-type: none"><li>Open to all Virginia Swimming athletes registered before the first day of the meet.</li><li>No on deck Virginia Swimming athlete registration will be permitted.</li><li>Swimmers may compete in any event in which they have a "B" or "C" time in any course.</li><li>Swimmers 8 &amp; Under may participate regardless of classification in 8 &amp; Under events.</li><li>Swimmers 9-18 years old may compete in any event and relay strokes in which they have a "B" or "C" Time.</li><li>2013-2016 NAG times are in effect</li><li>Age on December 5, 2014 will determine age for the entire meet.</li></ul>
<b>DISABILITY SWIMMERS:</b>	<ul style="list-style-type: none"><li>Athletes with a disability are welcomed and shall provide advance notice of desired accommodations to the Meet Director.</li><li>The athlete (or the athlete's coach) is also responsible for notifying the session referee of any disability prior to the competition.</li></ul>
<b>FORMAT:</b>	<ul style="list-style-type: none"><li>Distance events on Friday evening for all swimmers.</li><li>All 10 &amp; Under swimmers will swim in the morning sessions.</li><li>All 11 – 18 year old swimmers will swim in the afternoon sessions.</li><li>Sunday Distance Session (Event # 87-88: 11-18 500 Free) will start 15 minutes after the conclusion of the afternoon session</li><li>All events will be timed finals</li></ul>
<b>WARM-UP:</b>	<ul style="list-style-type: none"><li>Friday session: Warm-ups 4:15 pm; competition starts 5:15 pm</li><li>Morning session: Warm-ups not before 7:00 am; competition starts not before 8:00 am.</li><li>Afternoon session: Warm-ups not before 12:00 pm; competition starts not before 1:00 pm.</li><li>Distance session (Sunday afternoon): The pool will be open for 10 minutes of open warm-ups immediately following the finish of the afternoon session with the distance session competition starting 5 minutes thereafter.</li><li>Lane assignment and warm-up times for individual clubs will be posted on the NOVA website no later than Wednesday, December 3, 2014, and will also be emailed to the contact person of the participating clubs.</li><li>If the morning session runs late, afternoon warm-ups will begin immediately after the morning session ends.</li></ul>

<b>ENTRIES:</b>	<p><b>DEADLINE FOR THE RECEIPT OF ENTRIES IS 9:00 PM, SUNDAY NOVEMBER 30, 2014.</b></p> <ul style="list-style-type: none"> <li>• Entries must be submitted in short course yard times using Hy-Tek Team Manager and Commlink-2 software, or on a VSI master entry sheet.</li> <li>• Teams must submit entries via e-mail</li> <li>• A Team Manager printout of entries must be included or the meet checklist/summary sheet with the name of the person to contact in case of questions must accompany the entries, regardless of how they are submitted.</li> <li>• “No Time” (NT) entries will be accepted for events in which a swimmer does not have a time of record. All entry times must have been achieved in USA Swimming sanctioned, approved, or observed competition.</li> <li>• Swimmers may enter a maximum of <i>1 individual event on Friday. Swimmers may enter a maximum of 3 individual events on Saturday and Sunday.</i></li> <li>• Relay teams must be designated A, B, C, etc., if more than one per club is entered per event.</li> <li>• Entries will be processed in the order received and <b>accepted to</b> the greatest extent possible without exceeding the 4-hour/session timeline limit.</li> <li>• The Meet Director reserves the right to limit entries in any events, if necessary, to prevent too lengthy a session. This may include combining heats and events, which actions may require reseeding.</li> <li>• Email entries to: <a href="mailto:novaswim@novaswim.org">novaswim@novaswim.org</a></li> <li>• Deck entries will be accepted in the order received for swimmers already entered in the meet, to the extent that open lanes are available. Deck entries must be submitted to the Clerk-of-Course on the provided form.</li> </ul>
<b>FEES:</b>	<p><b>Individual events: \$3.75</b>  <b>Swimmer surcharge: \$2.50 per person</b> (entered in the meet in any capacity)</p> <ul style="list-style-type: none"> <li>• Checks should be made payable to: NOVA OF VA AQUATICS.</li> <li>• Mail payment to: NOVA of Virginia Aquatics  12207 Gayton Road  Richmond, VA 23238</li> <li>• Payment must be received by December 3, 2014 for all entries. Failure to pay entry fees by this deadline could result in teams being barred from the meet.</li> <li>• <b>IMPORTANT:</b> If payment is sent via Express Mail/FedEx/Airborne/UPS/etc., please ensure that a signature is NOT required for delivery as this will delay the receipt of your entries.</li> </ul>
<b>AWARDS:</b>	<ul style="list-style-type: none"> <li>• Individual events: Ribbons will be awarded for first through eighth place <ul style="list-style-type: none"> <li>○ 8 &amp; Under individual events will be given separate awards for 6 &amp; Under, 7 year olds and 8 year old age groups.</li> <li>○ 10 &amp; Under individual events will be given separate awards 9-10 and 8 &amp; Under age groups.</li> <li>○ 11-18 individual events will be given separate awards 11-12, 13-14 and 15-18 age groups.</li> <li>○ 13-18 individual events will be given separate awards for 13-14 and 15-18 age groups</li> </ul> </li> <li>• Relay events: Ribbons will be awarded for first through fourth place.</li> </ul>
<b>SEEDING:</b>	<ul style="list-style-type: none"> <li>• All events will be pre-seeded with the exception of event #1-2 (10 &amp; U 500 Freestyle), 3-4 (11-18 400 IM), 5-6 (11-18 1000 Freestyle) and 87-88 (11-18 500 Freestyle) which will be deck seeded.</li> <li>• Event #1-2 (10 &amp; U 500 Freestyle), 3-4 (11-18 400 IM), 5-6 (11-18 1000 Freestyle) and 87-88 (11-18 500 Freestyle) will require a positive check-in to swim.</li> <li>• Positive check-in will close 30 minutes prior to the start of the session.</li> <li>• <b>SWIMMERS FAILING TO POSITIVELY CHECK-IN WILL NOT BE ALLOWED TO SWIM THE EVENT.</b></li> <li>• Swimmers should report directly to the block for their events.</li> </ul>
<b>PENALTIES:</b>	<p>Penalties for entries using fraudulent and/or non-verifiable entry times:</p> <ul style="list-style-type: none"> <li>• <b>Swimmer shall be marked as exhibition for the event entered illegally and the event shall be re-scored and awarded.</b></li> <li>• <b>Club may be fined \$100 for each offense, and a record of such offenses shall be kept and</b></li> </ul>

	<p><b>published as part of the official meet results.</b></p> <ul style="list-style-type: none"> <li>• <b>Clubs entering swimmers not legally registered with USA Swimming before the first day of the meet may be fined \$100 per swimmer in each event so entered.</b></li> <li>• If the swimmer is representing a club in competition, the fine will be levied on the Club. If the swimmer is unattached, the fine will be levied on the swimmer.</li> </ul>
<b>RULES:</b>	<ul style="list-style-type: none"> <li>• The current USA Swimming Rules and Regulations will apply.</li> <li>• Any swimmer entered in the meet must be certified by a USAS member coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a member coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.</li> <li>• The overhead start procedure will be used unless otherwise directed by the meet referee.</li> <li>• Except where venue facilities require otherwise, changing into or out of swimsuits other than in locker rooms or other designated areas is not appropriate and is prohibited.</li> <li>• Use of audio or visual recording devices, including cell phones, is not permitted in changing areas, rest rooms or locker rooms. In addition, photography behind the blocks is <u>not permitted</u>.</li> <li>• In accordance with VSI Policy, only those coaches who have current, valid USA Swimming credentials will be permitted to act in a coaching capacity at this meet <ul style="list-style-type: none"> <li>○ Coaches with valid USA Swimming credentials but are unable to provide them upon request will be issued temporary credentials by the meet director</li> <li>○ Coaches with expired or non-current credentials will be required to leave the deck area.</li> </ul> </li> </ul>
<b>OFFICIALS:</b>	<p><b>Meet Referee: Will Murphy</b>  <b>Email: <a href="mailto:Wlmmurphy@aol.com">Wlmmurphy@aol.com</a></b>  <b>Phone: 804-301-8529</b></p> <ul style="list-style-type: none"> <li>• Officials will be needed for all positions and all sessions for this meet.</li> <li>• Team Officials Chairpersons should submit the names and session availability of certified officials, as well as the names and session availability of trainees to Laura Razzolini, Email: <a href="mailto:lrazzolini@vcu.edu">lrazzolini@vcu.edu</a> no later than Sunday, November 23, 2014.</li> <li>• Officials meetings will be held in the hospitality area one hour prior to the start of the meet.</li> </ul>
<b>SAFETY:</b>	Virginia Swimming Meet Safety Procedures will be in effect.
<b>TIMERS:</b>	<ul style="list-style-type: none"> <li>• Clubs may be required to provide timers.</li> <li>• The head timer will assign specific lanes prior to each session.</li> </ul>
<b>GENERAL:</b>	<ul style="list-style-type: none"> <li>• Heat sheets will be available for purchase</li> <li>• Bleacher seating for 280</li> <li>• Hospitality room will be open to coaches and working officials.</li> <li>• The Virginia Swim Shop will be open for swimming accessories and shopping.</li> <li>• Please inform swimmers and parents that spectator deck space may be extremely tight.</li> <li>• Any help in reducing the number of spectators and their carry-in possessions would be greatly appreciated.</li> <li>• Swim bags should be placed under the seats.</li> <li>• No glass containers, smoking or alcohol is permitted in the pool area.</li> </ul>
<b>PARKING:</b>	<b>PLEASE DO NOT PARK AT THE APARTMENT BUILDINGS ACROSS THE STREET OR THE SHOPPING CENTER NEXT TO NOVA.</b> The NOVA Aquatics Center has parking available.
<b>DIRECTIONS:</b>	<ul style="list-style-type: none"> <li>• <b>SOUTH</b> – 95 North to 64 West to the Gaskins Road South exit. Follow Gaskins Road south to Ridgefield Parkway (2<sup>nd</sup> light); turn right. Proceed on Ridgefield until you intersect with Gayton Road (6<sup>th</sup> light); turn left. NOVA Aquatics Center less than ½ mile on left.</li> <li>• <b>NORTH</b> – 95 South to 64 East to the Gaskins Road South exit. Follow directions above.</li> <li>• <b>WEST</b> – 64 East to the Short Pump/Broad Street 250 West exit. Follow Broad Street (250 West) to John Rolfe Pkwy. Take a left at the light. Follow John Rolfe Pkwy to Ridgefield Parkway (4<sup>th</sup> light); take a right. Follow Ridgefield Parkway to Gayton Road (4<sup>th</sup> light); take a left on Gayton Road. NOVA Aquatics Center less than ½ mile on left.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>SOUTHSIDE</b> – Take Chippenham Parkway North which will turn into Parham Road. Follow Parham Road to Quioccasin/Gayton Road (Regency Mall on left); take a left at the light. Proceed for 4-5 miles. NOVA Aquatics Center will be on your right.</li> </ul>
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**ORDER OF EVENTS**

**Friday, December 5, 2014**

<b>Evening Session</b>		
<b>Warm-up: 4:15 pm; Start: 5:15 pm</b>		
<u><b>Girls</b></u>	<u><b>Events</b></u>	<u><b>Boys</b></u>
1	10 & Under 500 Freestyle	2
3	11-18 400 Individual Medley	4
5	11-18 1000 Freestyle	6

**Saturday, December 6, 2014**

<b>Morning Session</b>		
<b>Warm-up: 7:00 am; Start: 8:00 am</b>		
(Times not earlier than)		
<u><b>Girls</b></u>	<u><b>Events</b></u>	<u><b>Boys</b></u>
7	9-10 50 Freestyle	8
9	8 & Under 50 Breaststroke	10
11	10 & Under 100 Breaststroke	12
13	8 & Under 25 Butterfly	14
15	10 & Under 100 Butterfly	16
17	8 & Under 50 Backstroke	18
19	9-10 50 Backstroke	20
21	8 & Under 25 Freestyle	22
23	10 & U 200 Individual Medley	24

<b>Afternoon Session</b>		
<b>Warm-up: 12:00 am; Start: 1:00 pm</b>		
(Times not earlier than)		
<u><b>Girls</b></u>	<u><b>Events</b></u>	<u><b>Boys</b></u>
25	11-12 50 Freestyle	26
27	13-18 50 Freestyle	28
29	11-12 100 Butterfly	30
31	13-18 100 Butterfly	32
33	11-12 50 Backstroke	34
35	11-18 200 Backstroke	36
37	11-12 100 Breaststroke	38
39	13-18 100 Breaststroke	40
41	11-12 100 Individual Medley	42
43	13-18 200 Freestyle	44
45	11-12 200 Freestyle	46

## Sunday, December 7, 2014

<b>Morning Session</b>		
<b>Warm-up: 7:00 am; Start: 8:00 am</b>		
(Times not earlier than)		
<u><b>Girls</b></u>	<u><b>Events</b></u>	<u><b>Boys</b></u>
47	10 & Under 200 Freestyle	48
49	8 & Under 100 Freestyle	50
51	10 & U 100 Individual Medley	52
53	8 & Under 25 Breaststroke	54
55	9-10 50 Breaststroke	56
57	8 & Under 25 Backstroke	58
59	10 & Under 100 Backstroke	60
61	10 & Under 50 Butterfly	62
63	9-10 100 Freestyle	64
65	8 & Under 50 Freestyle	66

<b>Afternoon Session</b>		
<b>Warm-up: 12:00 pm; Start: 1:00 pm</b>		
(Times not earlier than)		
<u><b>Girls</b></u>	<u><b>Events</b></u>	<u><b>Boys</b></u>
67	11-12 200 Individual Medley	68
69	13-18 200 Individual Medley	70
71	11-12 100 Freestyle	72
73	13-18 100 Freestyle	74
75	11-12 50 Butterfly	76
77	11-18 200 Butterfly	78
79	11-12 100 Backstroke	80
81	13-18 100 Backstroke	82
83	11-12 50 Breaststroke	84
85	11-18 200 Breaststroke	86

<b>Distance Session</b>		
(15 Minute Break)		
<u><b>Girls</b></u>	<u><b>Events</b></u>	<u><b>Boys</b></u>
87	11-18 500 Freestyle	88